

Fee Collection Policy



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PLATINUM



GOLD



SILVER



MEDIA



The West Australian

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This document outlines the Football West policy with regards to club accounts and the payment of Football West fees.

The policy is aimed at both increasing the consistency with how we manage clubs with long standing debt compared to those clubs that have met their financial obligations year after year, and to ensure that Football West's cash flow and operating expenses are more rigorously maintained.

The payment terms associated with each Football West invoice are 30 days from the date of invoice. This is reasonably generous and should be more than sufficient for clubs with good financial management to manage accordingly. A statement will be sent to each club on or about the 1st day of every month to further assist with each club's management of its finances.

Where invoices are not paid within the 30 day timeframe, the following procedures will be followed:

1. About the same time as statements are issued, an internal report will be generated that will show which clubs have a debt which is outstanding by more than 30 days. Those clubs will be issued with the a reminder email requesting immediate payment within the next fourteen (14) days.
2. After these 14 days have elapsed, if the amount outstanding has not been paid, a second and FINAL reminder will be issued that states the club must settle their account with the utmost of urgency.
3. After a further 14 days have been given, a club that has failed to settle its debt as requested according to the reminders mentioned above will be removed from ALL competitions until the outstanding amount is paid in full. Scheduled games will be forfeited and awarded to the opposition club by a margin of 3-0.
4. A club which, after being removed from all competitions as described above, allows a debt to age to more than 90 days will be disaffiliated from Football West and will not be permitted to compete in any competitions for the remainder of the season.
5. Should a club that has been disaffiliated wish to re-enter competitions in the following season, a deposit of \$5,000 will be required in addition to the payment of any debt still outstanding.